



HOW TO LOGIN IN/ACCESS ONLINE BENEFIT STATEMENTS

Step 1: Choose How to Access the your online Statements

Members can log in through **three different options**:

Option 1: Through the IEBC Pension Scheme Website

- Open your internet browser and visit: www.iebcpension.co.ke
- At the top-right, click the ● **blue button** “Self Service Portal.”
- The system will redirect you to the **Minet Pension Portal Login page**.

Option 2: Through Direct Link

- <https://mss.minet.co.ke>

Option 3: Minet Pension Mobile App

- Download the **Minet Pension App** from Google Play Store or Apple App Store.

Step 2: Enter Your Login Details

- Enter your **Office Email Address** in the first field.
- Enter your **Password** in the second field.
- Click the ● **red “LOGIN” button** to proceed.
- If using the portal for the first time, click “SIGN UP?” to register.
- If you forgot your password, click “Forgot Password?” and follow the recovery steps.
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Step 3: First-Time Login (To Register/Create Account)

- Step 1: On Minet portal for the first time users, click “SIGN UP?” to register.
- Enter National ID Number and click “REGISTER”
- Step 2: On the Declaration, click “Accept”; your email will pop-up and **OTP** sent to the email.
- Step 3: Enter the OTP Number and enter your “Password”, then Confirm “Password”
- **NB: Create a strong password for Security Reasons**
- Save and confirm.
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Step 4: Forgot Password?

- If you forgot your password, click “Forgot Password?” on the Login page.
- Enter your registered **email address**.
- An OTP Number will be sent to your Office email address.
- Enter the OTP Number and enter your “Password”, then Confirm “Password”.
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Step 5: Explore the Portal

After login, Members can:

- View **Member Profile**
- Check **Contributions & Balances**.
- Download **Statements**.

Step 6: Need Help?

- ☎ (+254) 707 862 340
- ✉ info@iebcpension.co.ke/pensionscheme@iebc.or.ke
- 🏢 Visit the Scheme office for assistance located at 20th Floor Anniversary Towers.
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