



The Chairman Board of Trustees

IEBC Staff Pension Scheme

NAIROBI

**ADDITIONAL VOLUNTARY CONTRIBUTIONS (AVC)**

I hereby advice that in addition to the pension contributions deducted from my salary, Additional Voluntary Contribution of Ksh..... per month should be recovered and submitted towards my pension savings. This should be effective .....(month) in the year .....

By a copy of this letter, I authorize my Employer (IEBC/ORPP) to deduct these contributions from my pay and remit them to the IEBC Staff Pension Scheme.

Name:..... Personal No:.....

Signed:..... Date:.....

**CC: Human Resource Department (IEBC/ORPP)**